

## WELCOME TO THE LIBRARY AT IIT GANDHINAGAR!

Welcome to the Library at IIT Gandhinagar - your window to the world of latest information in science, engineering, technology, humanities & social sciences. Being an integral part of academic and research work on the campus, it provides information services to support the teaching, learning, research and outreach activities of the Institute by creating state-of-the-art facilities and offering innovative services. The Library has a fast growing collection of books, journals, magazines, CDs, DVDs and digital resources. Most of the services of the Library are fully computerized and provides access to a large collection of subscribed online resources and open access resources. The Library also extends its membership to Academics, Researchers & Students, affiliated to public funded academic and research institute by offering access to its resources and services.

### COLLECTION

The collection of reading materials in the Library is rich, diverse and growing day-by-day. Currently, the collection consists of

- » Books
  - » Research Monographs
  - » Text Books & Reference Books
  - » Conference Proceedings & other materials
- » CDs/DVDs
- » Journals- Print
- » E- Resources
  - » E-Journals
  - » E-Books
  - » Bibliographic Databases
- » Standards & Specifications
- » Technical Reports

### ELECTRONIC RESOURCES

The Library provides access to over 70 core electronic resources. This collection is growing every year and accessible to IITGN community on the campus network only. The list of these subscribed e-resources is available on library website.

### LIBRARY MEMBERSHIP TO INDIVIDUALS

The Library offers membership to individuals (Academics, Researchers & Students) who are affiliated to academic & public funded research institutions. Such users who are keen to use the

library services and can support the membership on their own are welcome to enroll as members under this category by paying the following fee:

Membership with Borrowing Facility	
<b>Admission fee (one time)</b>	<b>Rs 590/- *</b>
<b>Annual Fee</b>	<b>Rs 1,180/- *</b>
<b>Library Deposit (Refundable) for borrowing facility</b>	<b>Rs 3,000/-</b>

\* Including GST @ 18% as per the GOI norms

### BORROWING PRIVILEGES

Against this fee, a member will be issued a membership card and will be entitled to borrow 02 books for 30 days. Membership will be effective for one year from the date of enrolling at the Library.

### SERVICES OFFERED

In addition to the borrowing privileges, the Library will provide the following services, without affecting its primary users:

- Reference, Referral and Information Service.
- Consultation of Library resources & guidance within the premises of the Library.
- Bibliographic search assistance on topics of interest.
- Assistance in Literature Survey.
- Alert services for new addition of resources and services, and important information dissemination.
- Photocopying & articles printing services will be available at prevailing cost (i.e. Rs. 2/- per page+ actual postage/courier charges).
- Any other assistance & guidance required in getting required information.

### INFORMATION TECHNOLOGY FACILITY

In-house operations of the Library are fully computerized. A good number of computers are available for accessing the library resources including online catalogue of holdings and e-resources. The Library has Wi-Fi facility for accessing to the internet and Institutes' resources, and has implemented RFID system. The Library also has the latest photocopier & scanner for providing service.

### OPENING HOURS \*

During Academic Session (Semester)	
<b>Monday – Friday</b>	<b>9:00 AM to 2:00 AM</b>
<b>Saturday, Sunday &amp; Holidays</b>	<b>9:00 AM to 12:00 Midnight</b>
During Vacation	
<b>Monday – Friday</b>	<b>9:00 AM to 12:00 Midnight</b>
<b>Saturday, Sunday &amp; Holidays</b>	<b>9:00 AM to 9:00 PM</b>
Transaction (Issue / Return) Hours	
<b>All Days</b>	<b>9:00 AM to 8:00 PM</b>

\* Subject to change situationally.

The Library remains closed on the following Institute holidays

- 26th January: Republic Day
- 15th August: Independence Day
- 2nd October: Gandhi Jayanti
- Dussehra: (Vijaydashmi)
- Diwali: (Deepavali)

### LIBRARY GUIDELINES

- Only books from the general collection are issued to the Individual members. Reference books, course books, journals (current issues and back volumes), reports, standards, theses, CDs, etc are not issued to them.
- Member shall be responsible for the library card issued to them. Loss of the card should be reported immediately to the Librarian in writing.
- In case the borrowed book is damaged or lost by the member, they have to either replace the book with a new copy or to pay for the cost of the book at twice the prevailing market price with additional charges as determined by the Librarian.
- The borrowed books have to be returned within the stipulated due date. In case of books returned after due date, the late fee will be charged at the prevailing rates. The Library may recall books issued to Individual members, if these are required by our students, faculty and staff.
- The Library reserves the right to decline an application for the membership without assigning any reason.
- Most communications from the Library with members and vice-versa will be over the emails .
- Library Online Catalogue is accessible to all members at <https://catalog.iitgn.ac.in/>

## ASK A LIBRARIAN

- If you have any questions with regard to the Library and its services, please feel free to contact us in person, over the telephone or via email. Library staff will be very happy to assist you in making the best use of resources to support your academic & research work.
- To learn more about the Library, its collections, services, rules, please visit the website at <https://library.iitgn.ac.in/>

## LIBRARIAN

Indian Institute of Technology Gandhinagar  
Palaj, Gandhinagar 382055, Gujarat

**Email ID:** [librarian@iitgn.ac.in](mailto:librarian@iitgn.ac.in)

**Contact no.** +91 79 2395 2431 / 1129

**Website:** <https://library.iitgn.ac.in/>



Follow us at our official social media handles:



 IITGN **LIBRARY**

**MEMBERSHIP  
FOR  
INDIVIDUAL  
USERS**

Academics, Researchers & Students

 <http://library.iitgn.ac.in/>